

Partnership with Parents, and carers as partner's policy.

The Village Childcare & Community Services believes that for children to receive quality care and early learning that suits their individual needs, parents and staff need to work together in a close partnership. We recognize that parents/careers play the fundamental role in a child's development as their first educators of their young children and our aim is always to support their role. The two-way sharing of information is key to this. The Village Childcare & Community Services team welcomes parents as partners and this relationship needs to be built on trust and understanding. It is important that we, as practitioners, can support parents in an open and sensitive manner.

The Village Childcare & Community Services wishes to ensure parents are an integral part of the care and early learning team within the nursery.

Our policy is to:

- Recognize and support parents as their child's first and most important educators, and to welcome them into the life of the nursery.
- Generate confidence and encourage parents to trust their own instincts and judgement regarding their own child.
- Ensure documentation and communications can be easily adapted to a format to suit individual parent's needs, e.g., Braille, multi-lingual, electronic communications.
- Welcome all parents into The Village Childcare & Community Services at any time and be as flexible as possible.
- Ensure that all parents are aware of the policies and procedures. Policy documents will be available upon joining and is also display on the parent's noticeboard. You can also request hard copies or emails of our policies.
- Maintain regular contact with parents to help us to build a secure and beneficial working relationship for their children
- Support parents in their own continuing education and personal development and inform them of relevant conferences, workshops, and training
- Create opportunities for parents to talk to other adults in a secure and supportive environment through such activities as open days, parents play and stay sessions, workshops etc.
- Inform parents about activities and events through regularly distributed newsletters, liaising and communication books.
- Operate a key person system to enable a close working relationship with all parents. Support two-way information sharing regarding each child's individual needs both in The Village Childcare & Community Services and at home
- Inform parents on a regular basis about their child's planning and progress and involve them in the shared record keeping. Parents will be consulted well in advance with about the times of these sessions to avoid excluding anyone.

- Consider and discuss all suggestions from parents concerning the care and early learning of their child and The Village Childcare & Community Services operation.
- Provide opportunities and support for all parents to contribute their own skills, knowledge, and interests to the activities of The Village Childcare & Community Services
- Inform all parents of the systems for registering queries, compliments, complaints, or suggestions, and to check that these systems are understood by parents. All parents have access to our written complaint's procedure.
- Provide a written Registration form & NCS contract between the parent(s) and The Village Childcare & Community Services regarding conditions of acceptance and arrangements for payment and funding.
- Respect the family's religious and cultural backgrounds and beliefs and accommodate any special requirements wherever possible and practical to do so.

This policy was adopted by The Village Childcare & Community Services

Date: \_\_\_\_\_

Signed by: \_\_\_\_\_ on behalf of Management

This policy will be reviewed on (insert date) \_\_\_\_\_ in collaboration with staff and parents